



## **PARKS AND RECREATION COMMISSION • AGENDA**

**Wednesday, October 20, 2010 • 7:00 P.M. • San Bruno Senior Center • 1555 Crystal Springs Road**  
**(Televised Meeting - Note: Revised Time and Location)**

### **WELCOME TO OUR COMMISSION MEETING. . .**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization.

In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us **48** hours prior to meeting (616-7180).

**Please note: Commission policy allows a maximum of five (5) minutes for individual comments.**

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### **CALL TO ORDER / PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Commissioners: Chair Greenberg, Vice-Chair Marshall, Davis, Lara, Nigel, Zamattia. Youth Representative: Bower.

### **APPROVAL OF MINUTES:** September 22, 2010 Meeting

#### **A. UNFINISHED BUSINESS:**

1. Project Status Report
  - a. Catalpa Lot - Nigel **(see attached letter)**
  - b. Crestmoor Committee – Pierce
  - c. Dog Park Committee – Marshall
  - d. Donor Recognition Committee – Greenberg **(see attached minutes)**
  - e. Lions Field Committee - Pierce
  - f. Revenue Enhancement - Zamattia

#### **B. COMMUNICATIONS:**

**C. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

#### **D. NEW BUSINESS:**

1. The CAPRCBM Award Nominations
2. Pee Wee Baseball's Donation of a Scoreboard for Diamond #3
3. Partnership with San Bruno Colt Baseball

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**E. REPORTS:**

1. Staff:
  - a. Review of Summer Recreation Programs – **Oral Report and Video Presentation**
  - b. 2009 - 10 Finance Report
  - c. Response by Parks & Recreation Divisions Employees to September 9<sup>th</sup> Fire – **Oral Report**
  - d. Upcoming Department Events – **Attachment**
  - e. Highlands Gym Reservations – **Oral Report**
2. Commissioners:

**F. ADJOURNMENT**

**\*\* POSTED PURSUANT TO LAW \*\***

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# **CITY of SAN BRUNO**

## **PARKS and RECREATION COMMISSION**

**August 25, 2010**

### **CATALPA PARK**

#### **Catalpa Tot Lot**

Located on a half acre lot, **Catalpa Tot Lot** offers play equipment for small children and a basketball court located across the street. The park is nestled at the top of Catalpa Way in the Rollingwood area of our City.

During the July 14<sup>th</sup> regularly scheduled meeting of the P & R Commission, Chair Lorry Greenberg reorganized the Catalpa Tot Lot Committee, since Commissioner Bob Stanton who had been serving as Committee Chairman, moved from our City creating a vacancy.

David Nigel was appointed Chairman with Committee Members Lucy Zammata, Laura Davis, and Greg Pierce.

Tuesday, August 24<sup>th</sup>, David visited the Catalpa site between 3:30 – 4:00 p.m. to observe and inspect the area with the following findings:

#### **Observations:**

- Due to the weather being exceptionally hot, no one was in the park
- Park Staff did an outstanding job installing the four pieces of play equipment
- Took rough measurements of the area by stepping-off the front of the park on Catalpa and the side of the park. The front is approximately 51' (fifty-one feet) wide and the side of the park measured approximately 135' (one hundred thirty-five feet) in length. It is 27' (twenty-seven feet) from the front of the park to the area of the play equipment
- Tan bark covers the entire play area grounds
- The play equipment consists of four pieces:
  1. Play structure for climbing with slide – very nice piece of equipment
  2. Bouncy at the front of the play area
  3. Bouncy at the back of the play area
  4. Two “Tiny Tot” swings
- Across the street is the basketball court which is need of repaving

#### **Negatives:**

- No vegetation, plant life or aesthetic beauty to the site
- No water source for watering and taking care of plants

#### **Suggestions and Recommendations:**

- Enlist neighbors or interested people to form a group “Friends of Catalpa Tot Lot”

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- Determine if “Native Plants” could be a viable planting in the area
  - Conduct an “Arbor Day” ceremony including “Community Involvement” and planting of trees, shrubs, etc.
  - Contacting Boy Scouts to complete a “Community Service” project

I would like to express my gratitude and appreciation to Chairperson Lorry Greenberg of her guidance, suggestions, and support regarding the Catalpa Tot Lot

My wife and I will be leaving on a cruise so the Catalpa Tot Lot Committee will most probably need to convene after Monday, September 13<sup>th</sup>.

Written and submitted to:

Parks and Recreation Commission Chairperson, Lorry Greenberg

By, *David*

David M. Nigel, Chairman, Catalpa Tot Lot Committee

Catalpa Tot Lot Committee Members:

Commissioner Laura Davis  
Commissioner Greg Pierce  
Commissioner Lucy Zamattia

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**SPECIAL JOINT MEETING OF THE  
CULTURE AND ARTS COMMISSION  
AND  
PARKS AND RECREATION COMMISSION**

**Wednesday August 25, 2010 • 5:00 P.M. • City Park/Recreation Center Meeting Room• 251 City Park Way**

**WELCOME TO OUR COMMISSION MEETING. . .**

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**CALL TO ORDER / PLEDGE OF ALLEGIANCE:**

**ROLL CALL: Culture & Arts Commissioners: Chair Rosman Koodrin, Vice-Chair Gallo, George, Hons, Livengood, Parker, Tobin. Parks & Recreation Commissioners: Chair Greenberg, Vice-Chair Marshall, Davis, Lara, Nigel, Pierce, Zamattia.**

**B. UNFINISHED BUSINESS:**

1. Meeting with Recognition Sculpture finalists Jonathan Russell and Saori Ide to discuss proposed sculpture design and formulate recommendation to City Council.

Commission members met at the proposed sculpture site in San Bruno City park and viewed a mock-up of sculpture elements made from PVC pipe in order to get a better impression of the scale of the design. Following the site visit, Commissioners met with the artist finalists Jonathan Russell and Saori Ide to review modifications that the artists had agreed to provide. After reviewing the modifications and receiving answers to additional questions the Commissioners met to discuss their recommendation. Based on the information provided to date, the Commissioners voted 9 to 2 to recommend the artists' design to the City Council. (Yes: Davis, Nigel, Koodrin, George, Parker, Tobin, Gallo, Livengood, Pierce; No: Greenberg, Hons). The dissenting Commissioners voted no because one felt the design to be too futuristic and the other had never developed a liking for the design.

Commissioners also recommended waiting until a design was in place before proposing a seating element as they wanted to be sure that it would fit aesthetically with the finished sculpture. In addition, commissioners wanted to take additional time to decide on the plaque feature and sculpture name but felt that if approved, the sculpture fabrication could happen simultaneously with these other processes. Staff will prepare a recommendation to the City Council for presentation at the September 28, 2010 Council meeting.

- C. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

**D. ADJOURNMENT**

**\*\* POSTED PURSUANT TO LAW \*\***